
3014-NOVELL GROUPWISE 6.5 ADMINISTRATION

Course Length: 5 Days

COURSE DESCRIPTION

Novell GroupWise 6.5 Administration is designed for system administrators to learn how to effectively implement and administer GroupWise 6.5. It takes students through the process of implementing and administering a basic system to a more complex system, incorporating GWIA and WebAccess.

Course Objective: In this course, you will examine the skills needed to install, implement, and administer a GroupWise 6.5 messaging and collaboration system for internal and external communications.

Target Student: This course is for system administrators, integrators, engineers, network consultants, and reseller technical support staff.

Prerequisites: Students should have an understanding of the following:

- A+ (or Novell courses 1105 and 1106)
- Network+ (or Novell Course 3003)
- *Foundations of Novell Networking: NetWare 6* (Course 3001)
- *Novell Network Management: NetWare 6* (Course 3004)

Delivery Method: Instructor-led, group-paced, classroom delivery learning model with structured hands-on activities.

COURSE CONTENT

SECTION 1 Install and Create a Basic GroupWise System

- Objective 1 Identify GroupWise Components
- Objective 2 Identify Prerequisite Requirements
- Objective 3 Install the GroupWise Software
- Objective 4 Install and Run the GroupWise Agents
- Objective 5 Install the GroupWise Client
- Objective 6 View the GroupWise System in ConsoleOne
- Objective 7 Identify the GroupWise Domain Directory Structure
- Objective 8 Identify the GroupWise Post Office Directory Structure and Files

SECTION 2 Perform GroupWise Administration Tasks

- Objective 1 Evaluate System Performance Using Agent Log Files
- Objective 2 Create GroupWise Post Office Users
- Objective 3 Create Additional GroupWise Post Office Objects
- Objective 4 Delete Post Office Objects
- Objective 5 Rename a GroupWise User ID
- Objective 6 Establish Mailbox Security
- Objective 7 Configure Junk Mail Handling

SECTION 3**Maintain a Basic GroupWise System**

- Objective 1 Identify Database and System Maintenance Issues
- Objective 2 Use the Mailbox/Library Maintenance Tool
- Objective 3 Set Up Scheduled Maintenance Events Using Mailbox/Library Maintenance
- Objective 4 Use the System Maintenance Tool to Maintain Directory Store Databases
- Objective 5 Back up a GroupWise System
- Objective 6 Configure Backup and Restore Options for the GroupWise Client

SECTION 4**Install and Configure GWIA**

- Objective 1 Describe the Protocols and Components of GWIA
- Objective 2 Verify GWIA Installation Prerequisites
- Objective 3 Install GWIA
- Objective 4 Describe the GWIA Console Screen
- Objective 5 Configure GWIA Properties
- Objective 6 Configure Internet Addressing
- Objective 7 Configure GWIA Services

SECTION 5**Optimize and Configure Additional GWIA Properties**

- Objective 1 Optimize GWIA
- Objective 2 Configure SMTP Security
- Objective 3 Implement Third-Party Virus Scan Utilities
- Objective 4 Configure and Maintain Access Control

SECTION 6**Expand Your GroupWise System**

- Objective 1 Determine When to Expand Your System
- Objective 2 Set Up an Additional Post Office
- Objective 3 Link Existing Post Offices
- Objective 4 Move a GroupWise Mailbox
- Objective 5 Create Secondary Domains and Post Offices
- Objective 6 Identify Link Types and Configurations
- Objective 7 Link Existing Domains
- Objective 8 Link Domains Using TCP/IP
- Objective 9 Define Routing Domains

SECTION 7**Maintain an Expanded GroupWise System**

- Objective 1 Decide How You Will Administer GroupWise
- Objective 2 Define the Directory Synchronization Process
- Objective 3 Perform Database Maintenance
- Objective 4 Configure Client Settings
- Objective 5 Troubleshoot GroupWise

SECTION 8**Install and Configure GroupWise WebAccess**

- Objective 1 Describe the Benefits and Features of GroupWise WebAccess
- Objective 2 Plan a GroupWise WebAccess Installation
- Objective 3 Install GroupWise WebAccess
- Objective 4 Monitor the WebAccess Agent
- Objective 5 Configure WebAccess Agent Properties
- Objective 6 Configure WebAccess Application Properties
- Objective 7 Describe WebAccess Wireless Mailbox Access

SECTION 9**Troubleshoot and Optimize GroupWise WebAccess Connectivity**

- Objective 1 Describe Common WebAccess Processes and Troubleshooting Issues
- Objective 2 Troubleshoot with WebAccess Log Files, Console Screen, and Accounting Reports
- Objective 3 Optimize the WebAccess Agent

SECTION 10 Install and Configure Novell Messenger

- Objective 1 Describe Novell Messenger
- Objective 2 Install and Use Novell Messenger
- Objective 3 Manage the Novell Messaging Agent
- Objective 4 Configure and Optimize Novell Messenger
- Objective 5 Establish Messaging Security with SSL Encryption

SECTION 11 Monitor Your GroupWise System Through a Web Environment

- Objective 1 Identify the Benefits of GroupWise Monitor
- Objective 2 Install GroupWise Monitor
- Objective 3 Use ConsoleOne to Configure the Monitor
- Objective 4 Use the GroupWise Monitor Agent Console
- Objective 5 Use GroupWise Monitor in an Expanded Environment
- Objective 6 Configure Threshold Profiles for GroupWise Monitor
- Objective 7 Test GroupWise System Performance
- Objective 8 Run GroupWise Monitor Reports